



# **YEARLY STATUS REPORT - 2023-2024**

## **Part A**

### **Data of the Institution**

<b>1.Name of the Institution</b>	<b>INDIRA GANDHI ARTS AND COMMERCE COLLEGE, KALMESHWAR</b>
<ul style="list-style-type: none"><li>Name of the Head of the institution</li></ul>	<b>Dr. Ajay Chikate</b>
<ul style="list-style-type: none"><li>Designation</li></ul>	<b>Principal</b>
<ul style="list-style-type: none"><li>Does the institution function from its own campus?</li></ul>	<b>Yes</b>
<ul style="list-style-type: none"><li>Phone no./Alternate phone no.</li></ul>	<b>9850690704</b>
<ul style="list-style-type: none"><li>Mobile No:</li></ul>	<b>9850690704</b>
<ul style="list-style-type: none"><li>State/UT</li></ul>	<b>Maharashtra</b>
<ul style="list-style-type: none"><li>Pin Code</li></ul>	<b>441501</b>
<b>2.Institutional status</b>	
<ul style="list-style-type: none"><li>Affiliated / Constitution Colleges</li></ul>	<b>Affiliated</b>

• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University
• Name of the IQAC Coordinator	Dr. Mis. Manjusha Y. Dhoble
• Phone No.	7387793388
• Alternate phone No.	7387793388
• IQAC e-mail address	manjushadhoble@gmail.com
• Alternate e-mail address	manjushadhoble@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.igacck.org/website_files/AQAR_Report_2022-23.pdf">https://www.igacck.org/website_files/AQAR_Report_2022-23.pdf</a>
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.igacck.org/website_files/Academic-calendar-2024-25.pdf">https://www.igacck.org/website_files/Academic-calendar-2024-25.pdf</a>
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.38	2024	14/02/2024	13/02/2029
Cycle 1	C++	66.20	2005	28/02/2005	28/02/2009

6.Date of Establishment of IQAC	20/06/2011
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	GOI	State Government	2023/365	Nil
Institutional	Salary	StState Government	2023/365	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and</li> </ul>	<a href="#">View File</a>

Action Taken Report	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
It helped it's team to prepare all it's files for the due NAAC committee visit. It arranged for the date of the NAAC committee visit. It helped to bring about the mentor-mentee program and the parent teachers meet. It promoted more solar lights to be installed on the college grounds. It took meets of the grievance cells. It initiated the feedback mechanisms and obtained feedback from students, parents, faculty teachers, allumini and student's employer,	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To educate students regarding the jobs available after graduation and competitive exams	To educate them regarding the jobs available after graduation and competitive exams A Saman Sandhi Kendra was established which made students aware about the availability of the various jobs and exams for various jobs. Also guest lecture on competitive exams were arranged for the students.
To take activities so as to develop their responsibility towards our society	Various visits, workshops and activities were taken so as to develop their skills and attitude towards the society.
Activities regarding empowerment of women were taken.	judges, police inspector and advocates were called to guide students regarding the laws
Activities to boost their health and to spread awareness regarding nutritious diet were taken	Guest lecture on sickle cell and testing of sickle cell, testing of HIV were done.
To develop their skills, value added programmes were taken.	Various skill development programmes like envelop making, Marathi bhasha pandharwada, a certificate course on Bhashik Kaushalya Ani Rojgarachya Sandhi... were taken.

13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	15/02/2024
15. Multidisciplinary / interdisciplinary	
<p>The college has 2 traditional programmes B.A. and B.Com. which are sanctioned by the Rashtrasant Tukdoji Maharaj Nagpur University. Being a permanently affiliated college to Rashtrasant Tukdoji Maharaj Nagpur University, it has to follow the University guidelines in issues like increasing the students intake, introducing new programmes and appointing teachers. Subjects that we have in arts faculty are Compulsory English, Marathi, Sociology, Political Science, Marathi Literature, English Literature, Economics, History. Students choose any three apart from compulsory English and Marathi.</p>	
16. Academic bank of credits (ABC):	
<p>The Academic Bank of Credits (ABC) is a digital storehouse that tracks our student's credits earned throughout their academic journey. The ABC was created as part of the National Education Policy 2020 to make it easier for students to move between higher education institutions in India. All the students were helped in taking out their ABC ID, which was later submitted to the university.</p>	
17. Skill development:	
<p>We try to develop skills in our students to prepare them for global challenges: By Collaborating with industries we plan visits to industries. We have contacts with local agencies and invite them to guide and train our students. We offer skill development courses: We arrange courses that help students develop skills like communication, interview techniques, and resume building. We invite experts to train students in soft skills. We also offer special programs and certificate courses. We inform students of various platforms for skilling activities. It helps students improve their career prospects and increase their potential.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

The IKS is based on Vedic literature, the Vedas, and the Upanishads. The IKS aims to solve current and emerging problems by using ancient knowledge systems. Each subject has its own IKS system. The IKS is a holistic approach to learning that emphasizes: Digital literacy, Entrepreneurial mindset, and Environmental consciousness. It spreads the country's rich heritage and traditional knowledge

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

**B.A. Course Outcomes (COs)** – Students get prepared for competitive exams. They are made aware of the sources needed to prepare for the various exams. The students are Engaged in community work and eventually develop Global Understanding. The students develop Critical and Creative Thinking. The course increases their Literacy levels and Communication skills. They learn to Evaluate problems of society and Conduct Research by relating the text with the society. The course develops Professionalism in them and the values of Ethical Behavior.

**B.Com. course outcomes**– It provides the knowledge of major theories and of how to conduct business in some areas . It also develops in them organisational behaviour. The students learn to Analyse managerial problems and reach its realistic solutions The course aims at Demonstrating a knowledge of macroeconomic theory as it relates to markets, firms, government policy, and resource allocation It imparts a knowledge of key concepts of the principal quantitative decision analysis It develops their mind regarding how to apply basic mathematical and statistical skills for the analysis of a problem in economics, accounting, marketing, management and finance Work collaboratively and productively in groups. Use basic mathematical and statistical tools of analysis. Apply critical and analytical skills and methods to the identification, evaluation and resolution of complex problems.

#### 20.Distance education/online education:

Students are made aware of all professional and skill based courses through Swayam portal and College Katta. This year more than 200 students enrolled in for the online courses conducted by College Katta.

### Extended Profile

#### 1.Programme

1.1

Number of courses offered by the institution across all programs during the year

2

File Description

Documents

Data Template

[View File](#)

#### 2.Student

2.1	
Number of students during the year	452
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	59.50
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	
Number of outgoing/ final year students during the year	136
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	
Number of full time teachers during the year	6
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	
Number of Sanctioned posts during the year	14
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	
Total number of Classrooms and Seminar halls	8 classrooms and one seminar hall
4.2	
Total expenditure excluding salary during the year (INR in lakhs)	854,932
4.3	
	11

Total number of computers on campus for academic purposes	
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## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum design and development are as per the directives of the University. University curriculum is strictly followed. Then The Annual College Calendar' is formed and accordingly various activities are carried out.

The college has 2 programmes at the UG level.

- Time -tables are made every semester and the classes are taken accordingly.
- Use of ICT is encouraged , assignments connected with web search are given.
- Regular meetings IQAC and Faculty members are held to discuss teaching and learning .
- The subjectwise university results are submitted to the management, principal and discussed in the LEC meeting

Methods for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown.

- Students are introduced to e-resources through computers , swayam courses introduced
- Computer and internet access is available to teachers & students.
- Contributory teachers are appointed
- Meeting with student and staff are arranged
- The college provides library sources for competitive examination throughout the year.
- IQAC encourages teachers to be acquainted with new Teaching and Learning Methods.
- Teachers were encouraged to take up Research projects, attend Conferences and seminars to update their knowledge

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>



**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

**1.1.2 University Academic Calendar for exams, admission and its curriculum is strictly followed. Then**

The Annual College Calendar' is formed and accordingly various activities are carried out in the college. Time -tables are made of every semester and the classes and the tests are taken accordingly Use of ICT is encouraged, assignments connected with web were given. this year the tests were taken online, due to pandemic situation. • The subjectwise university results are submitted to the management, principal and discussed in the

LEC meeting. Methods used for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown. the record of these unit test and internal marks is kept.

• Computer and internet access is available to teachers & students, for their advancement of knowledge. Later the students are asked to prepare projects on subject related topics with the help of web.. • Contributory teachers are appointed for Non-grant section for UG and through them the teaching and internal evaluation is done. • Meeting with student and staff are arranged, to solve the problems of the students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<b>No File Uploaded</b>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<b>No File Uploaded</b>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization Programs are organized that include, women's rights, human rights, child rights, gender justice and gender equality. Also awareness of laws against domestic violence , right to education and cyber crime are taken up. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene workshops, cleanliness campaign, awareness rallies, tree plantation and village adoption through NSS, enable exposure to real life situations. Annually guest lectures, exhibitions, plays and literary activities are taken that help in gender sensitization.

Sustainability, Human Values and Professional Ethics are also reflected through the Curriculum effectively .

These cross-cutting issues relevant to gender, environment and sustainability, develop human values and inspire professional ethics. They lead to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor Human Values and Professional

Ethics The curriculum has the following compulsory core courses in all UG programmes specially focused on the development of human values and professional ethics: The language courses teach students about the various ethics, personalities and develop artistic , creative writing and use of vocabulary for better behaviour with humanity. The Institute also has a Model Code of Ethics to curb various malpractices.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded

Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

720

File Description	Documents
Any additional information	<a href="#">View File</a>

Institutional data in prescribed format		<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>		
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>		
424		
File Description		Documents
Any additional information		<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)		<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>		
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>		
<p>Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other poems by the poet and write them on chart papers. Students also encouraged to search on NET for their solutions. The internal exams record are kept. No grievance have been received this year. Those students who could not attempt the online university exam were re-examined at college level. special remedial classes are taken for the weak students, slow learners.</p>		
File Description		Documents
Link for additional Information		Nil
Upload any additional information		No File Uploaded
<b>2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)</b>		
Number of Students		Number of Teachers
452		18
File Description		Documents
Any additional information		<a href="#">View File</a>
<b>2.3 - Teaching- Learning Process</b>		

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Reading activity--To inculcate the habit of reading and enlighten them on the various concepts, ideologies and morals of the society this activity was taken. It familiarized them with the various classics of English Literature , improved their word power, vocabulary and train them to subconsciously absorb information, structure sentences. For all year round students support activities are organised by the college, written notices are circulated through the classrooms and copies displayed on notice boards. Meeting of student and staff , NSS, cultural program are held. Continuous monitoring of students academic performance and attendance done The college caters a large section of marginalized , rural students. Therefore, the admission process is kept simple . The institution is committed to give education to needy students from socio-economically weak sections of society. We admit students of several attempts as well to give them an opportunity to change their life. The students are guided on the choice of subjects depending on their mark-sheets. Physical efficiency test taken to encourage them on fitness Medical efficiency test is taken , to give them proper medical advice and treatment. A gym , playing equipments, proper ground , parking area and library are some of the facilities given to them

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Students were taught the basics of computer through a seven days program on "Computer typing and DTP Training Program".

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded

mentor/mentee ratio	No File Uploaded
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## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

nil

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

88

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is done by the respective subject teachers. The students papers are stored for more than six months. Results and question papers are also stored.the question papers were set by the college teachers as per the guide lines of the university for semI, semII and sem III. They were checked and their results were sent to



the university. Teaching and Learning evaluation- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions. The students were distributed with the text material, with question answers, downloaded from the NET also. The internal exams record are kept. No grievance have been received this year

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other explanation of lessons mcqs and write them in their note book. Students were also encouraged to search on NET for their lessons questions, grammar exercises, current news about the topic and arrive at a solution. The internal exams record are kept. Small grievances were received this year. A student forgot to fill up the exam form - her case was brought to the notice of the Principal, who contacted the concerned clerk. The clerk communicated with the university, filled the fine amount and brought an hall ticket for the student. On a students mark sheet the subjects names were changed, a students mark sheet was in withheld, all these Grievances were handled.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

basis BY knowledgeable and dedicated professors, and bright, motivated peers of university. Objective 1: Students will develop a comprehensive understanding of the theories and practice of language use. 2: Students will demonstrate advanced critical thinking skills, inclusive of information literacy. Objective 3: Students will be able to communicate to diverse audiences in a variety of contexts and genres. 4: Students will be prepared for a wide range of writing-



related careers or graduate 5: Students will have the ability to use, analyze, and learn communication technologies. 6: Students will develop exceptional textual, visual, and verbal communication abilities. B) Bachelor of Commerce Program outcomes: 1. Students shall gain thorough systematic and subject skills within various disciplines of commerce, business, accounting, economics, finance, auditing and marketing. 2. Students shall be able to recognise features and roles of businessmen, entrepreneur, managers, consultant, 3. Students shall be able to prove proficiency with the ability to engage in competitive exams like CA, CS, ICWA and other courses. 4. Students shall acquire skills like effective communication, proper decision making, problem solving in day to day business activities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

Subsequently, the College took care of the attainment to measure the POs and COs and implemented the mechanism as follows: The institute followed the Academic Calendar of our affiliated university. All the subject teachers maintained Academic Diary in every academic year. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results. Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO. Placement committee took the review of the Students' Progression to Higher Studies and their Placement. Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee. The attainment level of each CO is computed by setting weights as follows: Weight Benchmark  
 1 Number of students securing below 35%  
 2 Number of students securing above 36 to 45 %  
 3 Number of students securing above 46 to 60 %  
 4 Number of students securing 61% and above %  
 The averages attainment of COs of each course is mapped.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

92

File Description	Documents
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Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[nil](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

[nil](#)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects / endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

[00](#)

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2 (Eng)

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

on" Marathi Bhasha Sanvardhan Pandharwada"was celebrated from 14.01.24-28.01.24

21.01.24 nibandha spardha

27.01.24 vyakhyan was arranged

27.01.24 marathi bhasha gaurav din was celebrated

21.06.24 international yoga day was celebrated

12.02.23.01.24 Ramganesha Gadkari punyatithi was celebrated by giving a visit to his home in Savner

06.01.24 educational tour to Manser, Ramtek and Khindsi was organised

14.09.23 Removal of Superstition Program was organized

8.23- Har Ghar Tiranga activity was taken out.

24.11.23 constitution day was celebrated

21.08.23 international entrepreneurs day was celebrated

05.09.23 teacher's day was celebrated

30.09.23 laxminarayan Day was celebrated

27.02.24 marathi bhasha gaurav din was celebrated

03.01.24 savitribai fhule jayanti was celebrated

16.01.24 yuva din was celebrated

20.12.23 blood donation camp was taken

on 26.11.23 Sanvidhan Diwas was celebrated.

on 02.10.23 Gandhi Jayanti was celebrated

on 23.03.23 Martyrs Day was celebrated

on 03.03.23 International Women's Day was Celebrated

23.02.24Sant Gadge Maharaj Jayanti was celebrated.

07.02.24Ramabai Jayantiwascelebrated

02.02.24Mahatma Gandhi Punyatithi was celebrated

23.01.24A Blood Donation Camp was organised

03.01.24Savitribai Punyatithi was celebrated

20.12.23Dr. BabasahebJayanti and Sant Gadge Maharaj Jayanti was celebrated

19.11.23 Indira Gandhi Jayanti was celebrated

31.10.23 NSS celebrated rashtriyakta Diwas

15.10.23 vachan Prerna Diwas was celebrated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	No File Uploaded

Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

**4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.**

All students can get access to the college gym where they can develop their health free of cost. The students can study in the library from morning to evening. The students are encouraged to use computers. NET facility is avail to them. Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like . . . . . farewells and guest lectures. An open stage is

provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city. they have ample parking space. girls common room has vending machine, pad disposal machine, boys toilet is attached with a boys common room, dustbins are provided all over the premises. the library has over 6700 books. has competitive exam books of UPSC, MPSC and so on. complaint boxes are also available. we have 2 projectors to teach through.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

All students can get access to the college gym where they can develop their health free of cost. The students can study in the library from morning to evening. The students are encouraged to use computers. NET facility is avail to them. Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures. An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city. they have ample parking space. girls common room has vending machine, pad disposal machine, boys toilet is attached with a boys common room, dustbins are provided all over the premises. the library has over 6700 books. has competitive exam books of UPSC, MPSC and so on. complaint boxes are also available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>

Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

218098.36

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is partially automated. We have appointed two well qualified temporary library attendants to look after the library. The university has not yet given permission to fill the vacant post.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

##### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)



26092.55

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

24

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Yes we have 100 Mbps wi-fi facility available on campus for all students and teachers. The net cable man does all the maintenance of the computers. He can be called upon whenever emergency arises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student - computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A.  $\geq 50\text{MBPS}$

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

854938

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

**4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

All students can get access to the college gym where they can develop their health free of cost. The students can study in the library from morning to evening. The students are encouraged to use computers. NET facility is avail to them. Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures. An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city. they have ample parking space. girls common room has vending machine, pad disposal machine, boys toilet is attached with a boys common room, dustbins are provided all over the premises. the library has over 6700 books. has competitive exam books of UPSC, MPSC and so on. complaint boxes are also available. • we have 2 projectors to teach through.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## **STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

480

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

82

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

84

File Description	Documents
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Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**01**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**94**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State**

government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
1	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )	
NSS camp activities are conducted by the students. The students are active members of it. Cultural activities Cultural Committee is one of the major committees of the College. It organizes college level competitions . The students are active members of it. Students are members of COLLEGE DEVELOPMENT COMMITTEE Students conduct various programmes through study circles. The students are active members of it. They are also the members of grievance committee. Few students are on Editorial board of college Magazine which is published annually every year.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)	
5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year	
2	
File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>
5.4 - Alumni Engagement	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
no , we do not have a registered allumini. But the allumini collects money and presents college with various things like - projector, 12 flower pots, a board, 2 fans, large photo frames... and so on.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
Administration The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the Management. The academic work was monitored by Head of Departments. Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc. Womens' Grievances checked if any complaints were received in box . the students were asked to submit their grievances through the Grievance Cell. LEC meeting took up Staff members grievances. in Parent teacher meetings the grievances and complaints of the parents are looked into. In the Alumni	

association meeting the suggestions given by the Alumni are taken up and complied. The Head of Departments are authorized to make and execute plans for the Department. The LMC meetings are regularly held and records maintained. The promotional policies of teachers need to be passed through the LMC meetings. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements Closed tender system is adopted for major purchases Admission process is planned Have a vikas samiti for college development and a women's cell for women's counselling and development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener. • Closed tender system is adopted for major purchases • University Exam audit is verified by the university accounts section Admission of Students -• The college caters to a large section of marginalized and rural students. Therefore, the admission process is kept simple and accessible. • The institution is committed to give education to needy students from socio-economically weak sections of society. The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented e.g. the planning of Multidisciplinary International Conference and its implementation. Believing in democratic values, the institution has decentralized and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

University approved curriculum is strictly adhered to and faculty members and students are encouraged to take up online short term



courses to enhance skills and technical abilities. Encouraging high quality research, Alumni engagement and Social outreach that are targeted at helping people of the region. The activities are planned in the beginning of every academic year through the Academic Calendar and suggestions are sought from faculty members. Development Plan is a quality initiative which concentrates on the development of the departments in terms of infrastructure, faculty strength, faculty achievement, students' development and student achievement. The plan is finalized by the HODs of all departments in consultation with their faculty members. It is then discussed with the Principal, followed by approval from the management. The salient features of the strategic plan are: Developing project based learning for students. Publishing paper in reputed journals by faculty members Participation in Conferences • Sign MoU with ngo's, inviting experts for interactive sessions. • Organize Workshops/Training for Faculty/ Organizing Conferences • Introduce Certificate/Value Added Courses • Guest Lecture, Association Activities of respective departments • Industrial and Field Visits, Alumni interaction • Training of Non-teaching staff of the College of which the Principal is the Convener.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the Management. The academic work was monitored and initiated by Head of Departments. Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc. The non-teaching staff's monitored by the Principal and the Vice Principal. Major decisions were taken in Staff Council meetings, LMC, meetings with Non-teaching staff in a democratic manner. Womens' Grievances checked if any complaints were received in box. Teaching staff and non-teaching staff communicated its grievances in the Staff Council meetings of which the Principal was the Chairperson. LEC meeting took up Staff members grievances. In Parent teacher meetings the grievances and complaints of the parents are looked into. In the Alumni association meeting the suggestions given by the Alumni are taken up and complied. The Head of Departments are authorized to make and execute plans for the Department. The LMC meetings are regularly held and records maintained. The promotional policies of teachers need to be passed through the LMC meetings. Closed tender system is adopted for major purchases. University Exam audit is verified by the university accounts section.

File Description	Documents
Paste link for additional information	Nil



Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

  

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

  

6.3 - Faculty Empowerment Strategies
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff
<p>Teaching Medical reimbursement Encashment of earned leave on retirement</p> <ul style="list-style-type: none"> <li>• Partial/ total withdrawal from GPF</li> <li>• Maternity Leave/Educational leave</li> <li>• Leave facilities of different kinds</li> <li>• Facility of PPF,</li> <li>• GPF slips provided</li> <li>• Salary statements given Non teaching They are allotted exam duties</li> </ul> <p>Medical reimbursement Encashment of earned leave on retirement</p> <ul style="list-style-type: none"> <li>• Partial/ total withdrawal from GPF • Maternity Leave/Educational leave</li> <li>• Leave facilities of different kinds</li> <li>• Students Scholarship- GOI, Bus Passes, send for participating in competitions held in various colleges, deserving economical backward students given uniforms, encourage progress positive attitude towards studies best students honoured.</li> </ul>

  

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>-Institutions Performance Appraisal System for teaching and non-teaching staff There are two types of Performance based evaluation. The first is called "PBAS -performance based appraisal system]" and the second is called "annual secret-report". The PBAS provides a feedback of the faculty member. All teaching faculty member fill the prescribed format of PBAS for self-appraisal.It is based on the annual performance of the employee on the following basis . The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related informationsigned by the Principal, and Part-D: Comment on the self-assessment by the Higher-Education Department . Part-B consists of 4 categories. Category-I "Teaching-learning and evaluation related activities of total 125 marks. Category-II "Co-curricular, extracurricular and professional development related activities of total 50 marks. Category-III "Research and academic contribution" . Category-IV "Summary of the API" to be filled by the teaching faculty.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.4 - Financial Management and Resource Mobilization	
6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words	
<p>Institution conducts internal and external financial audits regularly (with in 100 words each) The college has proper financial management, which ensures the use of available funds effectively and efficiently. Being an affiliated college, the Joint Director directly monitors the release of funds. The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener. Closed tender system is adopted for major purchases They are properly verified and cheque payments are done University Exam audit is verified by the university accounts section Institution conducts internal and external financial audits regularly Response: Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Not received any funds from non government bodies. The college is registered under the 2 (f) and 12(B) sections of the UGC ACT 1956. Consequently we receive regular grants from the UGC under various heads. Institutional strategies for mobilization of funds and the optimal utilization of resources RESPONSE: The College is affiliated to R.T.M.N.U. University, Nagpur and follows the rules and regulations laid down by the UGC, University, and Govt. of Maharashtra. The College receives the funds from various funding agencies for academic and infrastructural growth. The College mobilizes funds through Requirement from IQAC and all Departments • Proposal of Budget • • • • • Resolution of the Budget in the CDC The financial sources of the College are: ? Grants received from UGC. 1.Salary grant is received from Govt of Maharashtra. 2.Examination grant is received from University 3. EBC scholarship grants are received from Government of Maharashtra. 4. Admission, tuition and other fees are collected by the College from students and other grants (Bank Interest, Fines, Breakages, Common dues, a fee charged for issue of certificates) 5. Alumni makes Contribution for the College development

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institute persistently strives to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, providing information on latest happenings by organizing seminars, conferences, workshops, guest lectures in the institution, training program, career consultations. IQAC encourages various committees/cells like NSS, to organize awareness camps, extension and service oriented activities. IQAC prepares and submits Annual Quality Assurance Report as per the parameters of NAAC. Two practices institutionalized as a result of IQAC initiatives are: Use of ICT in teaching learning Process: IQAC of the institute has been instrumental in implementing many innovative teaching learning methods in the form of orientation programmes, video lectures, quality enhancement of teaching through inter disciplinary lectures, skill oriented programmes, problem based learning, creative thinking, collaborative learning, students seminars, and utilization of powerpoint presentations. At regular intervals IQAC conducts meetings with head of the departments to keep a check on all curricular, co-curricular and extracurricular activities. Feedback system: Feedback is collected from students. The feedback received is scrutinized, data analyzed and utilized for quality enhancement and improvement in various aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Teaching and Learning-** Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were encouraged to search on NET for their solutions. **Examination** Examination held as per university norms. Institute is centre for university examination in October and March. • Teachers play an important role in university exam as per paper setter, evaluators, invigilators and co-officers for other centres. • Incentive/ internal marks are sent to the university in total confidence as per given schedule. • Teachers work as paper setters, evaluators, invigilators for college internal exams. • Internal exams are conducted to give students practice and prepare them beforehand for the finals. • Classroom evaluation is done as per Unit Tests.

File Description	Documents
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Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	C. Any 2 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.igacck.org/website_files/aqar_meet_2023-2024.pdf">https://www.igacck.org/website_files/aqar_meet_2023-2024.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Yearly Plan of Women's Cell Women's Cell planned to do take the following programs during the session .

1. To make the students aware about the law of 2006 of women's protection against domestic violence. 2. To take programs to empower women.
3. To take programs on nutritious meal for healthy life.
4. To make the students aware of sickle cell and get the students checked for sickle cell.

All students are treated equally. They have been prescribed same uniform. The girls students have been provided with spacious Girl's common room, with a vending machine, huge dustbins, wash basin, huge study table and toilets. The students are counselled through out the year. They are guided on various topics like the laws against domestic violence and more. We have provided them with complaint boxes if they wish to solve their problems by keeping their name unknown.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.igacck.org/dvv.html">https://www.igacck.org/dvv.html</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Water conservation is done through water harvesting. The rain water from the terrace is collected and run down into the ground and well. There is a big pit created behind the college where the dry waste is buried. The liquid wastes are thrown into the canal behind the college premises.

- Trees are maintained in campus area.
- Trees are planted regularly • Use of cycles is encouraged.
- the grounds are cleaned of large stones and weeds
- Campus area is kept clean.
- students and staff are encouraged to develop eco-friendly habits.
- A garbage pit has been formed in which all the waste is dumped to prepare manure.
- Water harvesting in two places was done to keep up the water level.



- For the preparation of Compost manure in the manure pit can be used later

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.**

C. Any 2 of the above



Beyond the campus environmental promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
<p><b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</b></p> <p>Various activities were taken-- .Department of Political Science students gave a visit to Rajya Vidhan Bhavan to watch the proceedings of Maharashtra Assembly Winter Session2023.</p> <p>on 21.06.24 international yoga day was celebrated</p> <p>12.08.23- Har Ghar Tiranga activity was taken out.</p> <p>24.11.23 constitution day was celebrated</p>	

21.08.23 international entrepreneurs day was celebrated

05.09.23 teacher's day was celebrated

30.09.23 laxminarayan Day was celebrated

27.02.24 marathi bhasha gaurav din was celebrated

03.01.24 savitribai fhule jayanti was celebrated

16.01.24 yuva din was celebrated

20.12.23 blood donation camp was taken

on 26.11.23 Sanvidhan Diwas was celebrated.

on 02.10.23 Gandhi Jayanti was celebrated

on 23.03.23 Martyrs Day was celebrated

on 03.03.23 International Women's Day was Celebrated

23.02.24Sant Gadge Maharaj Jayanti was celebrated.

07.02.24Ramabai Jayantiwascelebrated

02.02.24Mahatma Gandhi Punyatithi was celebrated

23.01.24A Blood Donation Camp was organised

03.01.24Savitribai Punyatithi was celebrated

20.12.23Dr. BabasahebJayanti and Sant Gadge Maharaj Jayanti was celebrated

19.11.23 Indira Gandhi Jayanti was celebrated

31.10.23 NSS celebrated rashtriyaekta Diwas

15.10.23 vachan Prerna Diwas was celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various activities were taken-- .Department of Political Science students gave a visit to Rajya Vidhan Bhavan to watch the proceedings of Maharashtra Assembly Winter Session2023.

on 21.06.24 international yoga day was celebrated

12.08.23- Har Ghar Tiranga activity was taken out.

24.11.23 constitution day was celebrated

21.08.23 international entrepreneurs day was celebrated

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15.10.23 vachan Prerna Diwas was celebrated.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View</a> <a href="#">File</a>

Any other relevant information	<a href="#">View</a> <a href="#">File</a>
<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>B. Any 3 of the above</b></p>
File Description	Documents
Code of ethics policy document	<a href="#">View</a> <a href="#">File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View</a> <a href="#">File</a>
Any other relevant information	<a href="#">View</a> <a href="#">File</a>
<p><b>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</b></p>	
<p><b>,to remind the students about the sacrifices these great leaders have made for our society, nation and people.</b></p> <ol style="list-style-type: none"> <li><b>1. Savidhan Diwas</b></li> <li><b>2. Independence Day</b></li> <li><b>3. Mahaparinirvan Din.</b></li> <li><b>4. Dr. Babasaheb AmbedkarJayanti.</b></li> <li><b>5. Savitribai Fhule Jayanti</b></li> <li><b>6. Republic Day</b></li> <li><b>7. National Education Day</b></li> <li><b>8.Teacher's Day</b></li> <li><b>9.NSS foundation day</b></li> <li><b>10. National Unity Day</b></li> </ol>	

11. National Voters Day
12. "International Women's Day"
13. Bhagwan Birsa Munda Jayanti
14. Childrens Day
15. Minority Rights Day
16. World Cleanliness Day
17. International Women's Day
18. Sant Gadge Maharaj Punyatithi

18 Various such activities provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment . These functions help in developing tolerance, harmony towards culture, region and linguistics , builds cooperation and sharing at all levels .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. National Service Schemes (NSS) : Student contribution to nation building 2. We care for our student's health and every year arrange for their sickle cell checkup and HIV checkups. They are also made aware of how these diseases come about and how they can be prevented. The students are made aware of sickle cell and HIV diseases and checked accordingly. Such workshops are taken every year. 3. Blood Donation Camp- are taken to motivate people to donate blood for social cause.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**National Service Scheme (NSS) : Students contribution to Nation Building.** Goal: • Developing student's personality through community services. • To inculcate the bond of patriotism, national integration, brotherhood, communal harmony among students. The Context: The platform of NSS helps in instilling and nurturing among students the spirit of selfless service to society and sense of responsibility and involvement to the task of Nation's development. The Practice: The NSS volunteers conducted various tasks. Blood Donation Camp was organized on 12.12.22. About 25 students donated their blood. Various days were observed-- Constitution Day, "Weaker's Section Day", NSS foundation day, Sant Gadge Maharaj Punyatithi, Bhagwan Birasa Munda Jayanti, Minority Rights Day, World Cleanliness Day, National Education Day, National Voters Day and so on. On 01.11.22 the NSS students were taken to "The Prime Minister Skill Development Scheme Fare". it was organized by the Government Industrial Training Institute, Kalmeshwar. Camp to Lonara-- a special labour camp was organized at Lonara Village. the cadets cleaned the village, various intellectual lectures were arranged for the cadets . the cadets also presented various cultural programmes. Through such programmes, the students are physically and mentally prepared to face the challenges of life in the real world, leading to their holistic development.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

**FUTURE PLANS** To create an enabling environment for holistic development of Students, Faculty and Support Staff. To create Additional Lecture Rooms by optimally utilizing the available space. To automate various Office Administration Processes; To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online; To enter into MOU's with Corporates and Industry Associations to promote Academia - Industry Linkages, to enable placements, internship, training, etc. for the students; To foster and strengthen relationship of Alumni with the Institution. In short • To built extra classrooms. • To build ICT classroom • To built Language Lab • Introduce new soft skill courses • To continue with preparations for NAAC peer team visit • To continue with Students centered activities.